

York-Sunbury Historical Society Annual Report 2021



**Spirit of the Enslaved
Assembly Art by Rhonda Simmons
Artist in Residence 2021**

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**AGENDA AGM OF
THE YORK SUNBURY HISTORICAL SOCIETY FOR 2021**

Held October 6, 2022 VIA ZOOM

1. Approval of the Agenda of the Annual General Meeting.
2. Approval of the Minutes of the Annual General Meeting for 2020 held on September 16, 2021 via Zoom.
3. Report of the President.
4. Report of the Treasurer.
5. Report of the Nominating Committee.
6. Report of the Finance Committee.
7. Report of the Collections Committee.
8. Report of the Programme Committee.
9. Report of the Publications Committee.
10. Report of the Exhibits Committee.
11. Report of the Honours and Awards Committee.
12. Report of the Membership Committee.
13. Report of the COVID-19 Committee.
14. Report of the Executive Director.
15. Adjournment.

BOARD OF DIRECTORS



Due to COVID, board meetings were held via ZOOM in 2021. While the technology has its benefits, we look forward to a return to in person meetings in the future! This board meeting was held on September 23, 2021.

Board of Directors 2021-2022

Executive Committee

Maj (Ret'd) Hal Skaarup, President
 Stephanie Pettigrew, 1st VP
 Dr. Kanza Hashmat, 2nd VP
 Fred White, Treasurer
 Ian MacEacheron, Secretary
 Maj (Ret'd) Dr. Gary Campbell, Past President

Directors on the Board

Dr. Ian Andrews
 EunJoo Cho
 Karen Daigle (City Representative)
 Charles Ferris
 Evelyn Fidler
 Patrick Proctor
 Dr. Cynthia Wallace-Casey
 Ex Officio – Melynda Jarratt

Honorary Patron

The Honourable Brenda Murphy, Lieutenant Governor of New Brunswick

MINUTES OF THE ANNUAL GENERAL MEETING OCTOBER 6, 2022 VIA ZOOM



Board Member (and Secretary) Ian MacEacheron and sculptor Edwin Matthews at the opening of “Family of Visitors” on July 24, 2021. Following COVID regulations, the event was held outside to accommodate the crowd that gathered for the artist talk and to allow visitors to interact with the sculptures which were integrated into the Stanton Friedman Is Out Of This World exhibit!

Submitted by Ian MacEacheron, Secretary

The President, Gary Campbell, called the meeting to order at 7:05 pm. A quorum of 20 participants attended.

1. Approval of the Annual General Meeting Agenda. Hal Skaarup seconded by Kanza Hashmat, moved that the agenda be approved. Carried. There were no abstentions.
2. Approval of the 2020 Annual General Meeting Minutes. Evelyn Fidler, seconded by EunJoo Cho, moved that the Minutes be approved. There were no abstentions.
3. Report of the President. Gary Campbell gave an excellent synopsis of activities undertaken and events that transpired during the challenging 2020 operating year of the YSHS/FRM. He explained that the AGM for 2020, which would normally be held in the spring of 2021, was postponed until September 16, 2021, due to the COVID-19 pandemic. Gary expressed hope that the AGM for year to come (2021) could be held live in its usual springtime slot. His complete report can be viewed in the YSHS Annual General Report 2020 Document

which will be released this fall. Gary remarked that 2020 was a time of flux in the composition of the Board. Long time member and past president, Elizabeth Earl, stepped down from her position of Exhibits Committee chair and was replaced by Cynthia Wallace-Casey. As well, Past President Maxine Campbell, retired from the Board, but continues as chair of the Publications Committee. Gary extended a sincere thanks for their service over the years. In addition, Karen Daigle brought her talents to the Board in 2020 as the City of Fredericton representative as a replacement for Juan Estepa. Finally, Gary communicated that EunJoo Cho, Charles Ferris and Evelyn Fidler joined the Board in 2020 and thanked them for volunteering their service. He voiced his gratitude for the efforts of the Board, temporary staff and volunteers in this difficult year. He gave a special “shout out” to Doug Hall (Capt. Ret’d), volunteer extraordinaire, for his fine work throughout the FRM. As well, Gary praised our Executive Director, Melynda Jarratt, for her great work. “She was the glue that kept the operation going” and contributed immensely to making the year a success despite trying circumstances Gary related. Lastly, he went on to thank civic, provincial, federal, and other organizations for their much-appreciated financial support in 2020.

4. Report of the Treasurer. Fred White remarked on the tumultuous nature of 2020, a year where revenues were down, and operational costs were up due to the pandemic. He emphasized the significance of the financial assistance provided by the City of Fredericton, stating that it would have been a disastrous year financially without their support. He went on to comment on how federal assistance programs aided the FRM/YSHS greatly as well as serving as an excellent buffer in offsetting operational costs and providing the cash flow needed to pay the students employed under the Experiential Student Employment Program sponsored by UNB and STU. Fred spoke of the high level of service provided by these bodies in administering this employment program. He also praised our Executive Director, Melynda Jarratt, for not only seeking out and applying for the grant programs received, but for successfully administering their implementation from start to finish. Finally, the Treasurer gave a note of gratitude to our President, Gary Campbell, for his excellent work and spoke of how he was pleased to be involved with the YSHS.

In the second part of Fred White’s presentation to the Board he gave an overview of his financial summary statements. These documents provide a detailed summary of assets, liabilities plus revenue and expenses for 2020. These reports can be viewed in their entirety as part 2 of the Treasurer’s Report contained within the 2020 YSHS Annual General Report. As an overall summary, Fred communicated that in 2020 revenues received totalled \$263,000 and expenses were \$245,000, thus leaving an \$18,000 surplus.

Gary Campbell thanked Fred White for his long and steadfast service as Treasurer. Ian Andrews, seconded by Cynthia Wallace-Casey, moved that the Board thank Fred White for his exemplary service to the YSHS. Motion Carried. There were no abstentions.

5. Report of the Nomination Committee. Ian Andrews commented that there were no new nominations for service on the Board. The Board will be composed of the following individuals (order by seniority): Gary Campbell, Ian Andrews, Kanza Hashmat, Hal Skaarup, Ian MacEacheron, Patrick Proctor, Cynthia Wallace-Casey, EunJoo Cho, Charles Ferris, Evelyn Fidler and Stephanie Pettigrew. As well, Karen Daigle represents the City of Fredericton on the Board. Ian presented the proposed list of incoming officers as follows: Hal Skaarup – President, Stephanie Pettigrew – First Vice- President, Kanza Hashmat – Second Vice-President, Ian MacEacheron – Secretary, Evelyn Fidler - Treasurer (with great thanks) and Gary Campbell – Past President. Ian Andrews, seconded by Kanza Hashmat, moved that the above list of Executive Officers be accepted for the next year. Carried. There were no abstentions.

The incoming President, Hal Skaarup, thanked all for the honour. He commented on how impressed he has been with the level of volunteer support received by the FRM/YSHS, voicing his thought that they are the “life blood of the museum”. Hal further remarked that he planned to lead by consensus with the greater good of the FRM being his primary focus and asked for the support and opinion of all. Finally, Hal extended thanks to Karen Daigle for her important work as City representative.

6. Report of the Program Committee. Charles Ferris gave a brief synopsis of the work of the Program Committee in 2020. He thanked the following individuals for their contributions made towards a successful speaker series: Stephen Thomas, Alexzandra Blok, Peter Malmberg and the speakers themselves. Charles further conveyed his pleasure in working with the Executive and in particular thanked Melynda Jarratt.

7. Report of the Collection Committee. The chair, Patrick Proctor, commented that much was accomplished in 2020. This he attributed in part to the number of students we had due to the COVID situation and in part to Melynda Jarratt’s procurement of a MAP grant. The end result of these factors being that two rooms of collections were reorganized and mostly catalogued. Patrick also related that progress was made on the collections access database during 2020. The full Collection Committee Report can be found in the upcoming 2020 AGM publication. Hal Skaarup commented positively on the progress made in the FRM collections realm.

8. Report of the Exhibits Committee. Cynthia Wallace-Casey referred the Board to her written report which will be published in the AGM Report. She summarized that the new Committee, which convened in September 2020, forged ahead with two exhibits (despite limitations imposed by COVID), on the Stanton Freidman and Black Heritage Exhibits. This work included extensive space renovation by Doug Hall, grant applications, research, and interviews. As well, Cynthia commented that efforts toward the creation of the Wabanaki Way virtual exhibit under the direction of Ramona Nicholas commenced at this time. Fred White communicated that thanks should be extended to the city for freeing up Doug Hall from his

duties as Commander of the Guard to work on projects at the FRM. The Board unanimously complimented Doug for his skilled and creative work at the museum. Hal Skaarup thanked Cynthia for her great effort in leading the Black Heritage exhibit creation work, commenting that she employed a wide variety of her excellent skill sets in this substantial endeavour.

9. Report of the Publications Committee. Maxine Campbell communicated that the Publications Committee had met its goal in 2020, that being the publication of two single volumes or one double volume of the Officers' Quarters journal. This was achieved by the release of a double volume on the First World War. Maxine reported that the committee has a number of articles on file which will be published in an appropriately themed future Officers' Quarters editions. She also mentioned that the committee is seeking articles and encouraged submission by the membership. Ideas for future editions as well as volunteers would be welcome. Maxine voiced a note of appreciation to all those on the Publications Committee for their good work. The full Publication Committee Report can be viewed in the 2020 AGM Report.

10. Report of the Honours and Awards Committee. In his report, Fred White, conveyed to the Board that the two awards handed out by the YSHS, these being the Martha J. Harvey and the Yearly Authors Recognition Award, were not given out in 2020 due to restrictions related to the pandemic. Fred expressed confidence that these honours could be bestowed in 2021. Fred asked that Society members that have produced published works self identify to be considered for the Authors Recognition Award. As well, he solicited for new members for this committee. Please see the 2020 AGM Report for the full Committee work update.

11. Report of the COVID 19 Committee. Chair, Kanza Hashmat, initiated her report by thanking Gary Campbell for his exemplary service as President and for his input in formulating and implementing COVID policy. She reported that the writing of a FRM COVID Operational plan was just the first step as the COVID Situation was constantly in flux and changes had to be implemented in harmony with updated information released by the province of N.B. and other sources in 2020. Kanza also commented that our policies were formulated with the knowledge that the FRM is often a destination for the traveling public implying added COVID risk and thanked staff for their effort in adhering to the policies laid out. Please see the AGM Document for Kanza's full report. Hal Skaarup thanked Kanza for her work.

12. Report of The Membership Committee. Kanza Hashmat communicated that efforts of this committee in 2020 were centered around membership list revisions, new software implementation, brochure revision and strategy formulation for attracting and retaining members. On the latter endeavour, Kanza invited Board members to pitch in with their ideas. As well, Kanza reported that criteria for in-kind membership was established during this period. Kanza related that she enjoyed her work on this committee and felt it was a successful year. Her full report can be seen in the 2020 AGM document.

13. Report of the Executive Director. In her excellent report Melynda Jarratt conveyed that 2020 was not only a year of trials and tribulations brought on by the pandemic, but also one of innovation and successful adaptation in response. Melynda thanked the various funding agencies that made resources available to ease the FRM/YSHS through this difficult year. She went on to thank Ian Andrews and Gary Campbell, who presided as YSHS Presidents during 2020, for their guidance. The Executive Director also expressed appreciation for the assistance provided to her by the following individual(s): the Board, the COVID Committee, Fred White, Ian MacEacheron, Hal Skaarup, Cynthia Wallace-Casey, Maxine Campbell, Charles Ferris and the presentations team (Alexzandra Blok, Stephen Thomas and Peter Malmberg), her student employees as well as Holly Gallant (contract employee), Faith Wallace (Federal Dept Canadian Heritage), Guy Tremblay/ Anja Hamilton (Provincial Heritage Branch), Karen Daigle/ Wayne Keith/ Rob Diamond and team (City of Fredericton) and the incredible number of volunteers with special mention of Doug Hall. Melynda closed by remarking that 2020 marked her fourth year at the FRM and that next year (2022) will be the 90th anniversary of the Society, which has endured much and she feels will continue to thrive past the COVID pandemic. Our E.D. further conveyed that she loves her job and looks forward to the challenges ahead. Her report can be viewed in the 2020 AGM Document.

Hal Skaarup thanked Melynda for her fine work. Fred White, seconded by Patrick Proctor, moved that the Board note its appreciation for the service of Gary Campbell as President. Carried. There were no abstentions.

Stephanie Pettigrew seconded by Charles Ferris moved that the Committee Reports be accepted. Carried. There were no abstentions.

Evelyn Fidler, seconded by Kanza Hashmat, moved that the 2020 AGM be adjourned. Carried. There were no abstentions.

The AGM adjourned at 8:10 pm.

Respectfully Submitted,

Ian MacEacheron, Secretary, York-Sunbury Historical Society

Reference: York-Sunbury Historical Society Annual Report for 2020.

REPORT OF THE PRESIDENT



President Hal Skaarup outside the Fredericton Region Museum, November 20, 2021.

Submitted by President of the YSHS, Hal Skaarup

2021 was a considerably complicated year for the Fredericton Region Museum (FRM). In spite of the threat posed by Covid-19, the FRM has managed to thrive and move forward with a tremendous amount of work being accomplished.

The Board members of the York-Sunbury Historical Society (YSHS) collectively reviewed the threat posed by Covid 19 and under the guidance of Kanza Hashmat, developed a safety plan that remains in place even in 2022. Kanza oversaw the YSHS's implementation of Covid-19 safety protocols, which were effective. She provided steady updates as we continued to ensure anyone visiting the museum followed the guidelines set in place. This allowed us to keep the museum open.

Due to Covid-19, backup plans were made to ensure that if anyone working at the museum had to isolate due to exposure, someone would continue to carry out the operations. The President and Vice President were kept informed on the "chain of command" in effect at the museum.

During the course of 2021 there were monthly meetings of the Board of Directors (BoD) via Zoom and special meetings by the Finance Committee. First and foremost, the security and safety of the staff and volunteers who work in the FRM became an issue that needed to be

resolved, and to that end, research was begun in the search for a new security camera system. It would be installed and put into service in the FRM in 2022.

There was a gated stairwell at the north end of the museum that was large enough for people to crawl under and gain access to the upper floors. Fredericton city workers efficiently blocked this gap, making unauthorized access more difficult.

A significant number of decisions were required concerning applications for student positions. A Special General Meeting of the BoD was scheduled for 17 January, with the specific concerns to be addressed at that time. The intention of the board was to ensure that the number of students employed in the museum in the future would not exceed the YSHS's ability to provide them with meaningful work and supervision.

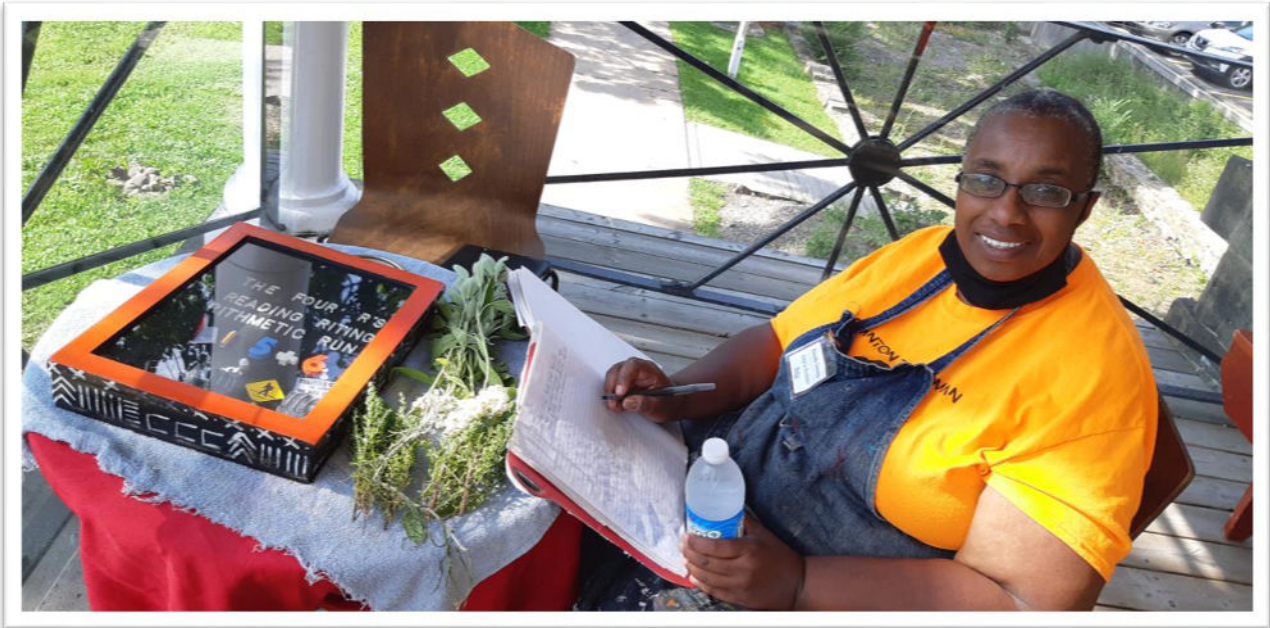
Since the 1930s, the detailed, meticulous, and accurate financial operation and oversight of the YSHS has been an absolute necessity. In order to ensure the future survival of the YSHS, the BoD determined that this oversight must continue with all due diligence and engagement. The BoD intends to ensure that all who are part of the decision-making for the YSHS financial operations, remain within budget.

The work being carried out by various YSHS committees continues at a ferocious pace. If you visited us at any time during 2021, the interior of the museum underwent significant changes in the general layout and in the exhibits and display spaces. This work continues. You will find the reports by the YSHS committee members for 2021 quite detailed and interesting. Please take the time to absorb what they present.

For the greater good of the museum, please keep safe, all of you.

Respectfully submitted,
Harold (Hal) A. Skaarup
President of the York-Sunbury Historical Society

REPORT OF THE TREASURER



*Assembly artist Rhonda Simmons was our Artist-in-Residence in 2021. She produced a three-piece installation called *Mind, Body and Spirit of the Enslaved* that was on display in the museum in August as part of the Black Heritage Exhibit and later at the NB Black History Society Museum in Saint John. August 25, 2021.*

Submitted by Evelyn Fidler, Treasurer

The year 2021 was a year of transition. Though we were still dealing with the effects of the pandemic, many programs, exhibits, and activities kept us busy.

In the fall of 2021, our long serving Treasurer Fred White retired. His shoes were big ones to fill but I bravely offered to step up as Treasurer with Fred's assurance that he would not abandon me during the transition. As I picked up the reins and faced the challenges of coming in late to a fiscal year, I was supported and assisted by our bookkeeper Sandy Ryan and our Executive Director Melynda Jarratt.

For the first time in many years, we hired an accountant to do a Financial Review of our accounts in 2021. His report follows my own. It must be noted that the deficit from 2021 was offset by revenue that arrived in 2022.

As usual, we are grateful for the financial support through grants from all levels of Government; Federal, Provincial and Municipal. Through student grants, from such organizations as UNB,

STU and Neil Squires, we were able to accomplish many different projects and keep the museum open in the summer.

As I ease into my second year, I am confident that we will continue to fiscally manage our resources in a way that our membership trusts and expects us to do.

Respectfully submitted,
Evelyn Fidler, Treasurer
York-Sunbury Historical Society, Ltd.

The York-Sunbury Historical Society, Ltd.

Financial Statements

For the Year Ended December 31, 2021

(Unaudited - see Notice to Reader)

Warren Stozek, CPA, P.C.

The York-Sunbury Historical Society, Ltd.

For the Year Ended December 31, 2021

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Warren Stozek, CPA, P.C.
CHARTERED PROFESSIONAL ACCOUNTANT

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of The York-Sunbury Historical Society, Ltd. as at December 31, 2021 and the statements of operations and net assets for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

WARREN STOZEK, CPA, P.C.

Chartered Professional Accountant

Fredericton, New Brunswick
June 12, 2022

The York-Sunbury Historical Society, Ltd.

Statement of Financial Position

December 31, 2021

(Unaudited - see Notice to Reader)

	2021	2020
ASSETS		
CURRENT		
Cash	\$ 90,174	\$ 81,207
Short term investments	50,095	-
Accounts receivable	53,661	53,121
Prepaid expenses	148	-
	194,078	134,328
LONG TERM INVESTMENTS	87,340	86,894
CAPITAL ASSETS (net of accumulated amortization)	4,966	8,898
	\$ 286,384	\$ 230,120
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 7,679	\$ 17,789
Deferred revenue	21,835	8,600
	29,514	26,389
LONG TERM DEBT	60,000	-
	89,514	26,389
NET ASSETS		
Crowell fund	8,083	6,493
Endowment fund	50,089	50,089
Accessibility trust fund	50,000	50,000
Picaroon's fund	7,000	7,000
Unrestricted	81,698	90,149
	196,870	203,731
	\$ 286,384	\$ 230,120

APPROVED BY THE BOARD:

_____, Director

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Warren Stozek, CPA, P.C.

The York-Sunbury Historical Society, Ltd.

Statement of Operations and Net Assets

For the Year Ended December 31, 2021

(Unaudited - see Notice to Reader)

	2021	2020
REVENUE		
Canadian Heritage	\$ 112,345	\$ -
Wage reimbursements	95,882	60,889
Municipal government	70,360	50,191
Provincial government	67,112	-
Federal government	15,544	62,353
Operating revenue	13,189	13,636
Other revenue	567	12,833
Downtown Fredericton Inc.	-	72,360
COVID-19 subsidies	-	1,930
	374,999	274,192
EXPENDITURES		
Salaries and related benefits	177,750	169,313
Activities	92,360	27,399
Programs	71,887	-
General operations	21,919	16,470
Occupancy costs	7,730	10,515
Amortization	3,932	-
Supplies	2,907	3,231
Professional fees	2,300	1,839
Advertising and promotion	1,442	10,674
Travel	1,223	5,658
Sub-contracts	-	12,292
	383,450	257,391
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(8,451)	16,801
UNRESTRICTED NET ASSETS, BEGINNING OF YEAR	90,149	73,348
UNRESTRICTED NET ASSETS, END OF YEAR	\$ 81,698	\$ 90,149

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Warren Stozek, CPA, P.C.

York-Sunbury Historical Society Ltd.
Income Statement 2021-01-01 to 2021-12-31

REVENUE

Revenue-Provincial Government		
PNB (unrestricted)	20,000.00	
PNB Collections (restricted)	3,917.47	
PNB Honorarium (unrestricted) ...	12,200.00	
PNB NB - Black Heritage (Carry...)	31,995.00	
Total Revenue - Provincial Gov't		68,112.47
Revenue Provincial Gov't		<u>68,112.47</u>
Revenue-Federal Government		
Canada Student Grants (restrict...)	9,543.74	
Total Revenue-Federal Governm...		9,543.74
Revenue Federal Government		<u>9,543.74</u>
Downtown Fredericton		
DFI Open Houe (restricted)	0.00	
Total Revenue-DFI		0.00
Total Revenue Downtown Fred...		<u>0.00</u>
Revenue-Municiple Government		
City of Fredericton (unrestricted)	44,360.00	
City of F'ton Extraordinary Grant	20,000.00	
F'ton Project Grant (restricted)AiR	2,000.00	
City of F'ton Grant C/O Blk Herit...	4,000.00	
F'ton Community Foundatn(resri...	0.00	
Total Revenue-Municiple Govern...		70,360.00
Revenue-Municipal Government		<u>70,360.00</u>
Revenue-Picaroons		
Transfer of Picaroons Donation ...		0.00
Total Picaroons Revenue		<u>0.00</u>
Operating Revenue		
Museum Admissions (unrestricted)	6,740.05	
Museum Sales (unrestricted)	2,067.08	
Museum Rentals	0.00	
Parking (unrestricted)	0.00	
Exhibit Fundraising (restricted)	10.00	
Fundraising (unrestricted)	365.00	
Federal Gov't Revenue-DMC	1,750.00	
Membership Fees	1,264.45	
Donations	857.15	
Receipted Donation (unrestricted)	900.00	
Operating Revenue from Other S...	931.50	
Program Fees - Tours	54.00	
Sales	0.00	
Total Operating Revenue		<u>14,939.23</u>
Canadian Heritage Revenue		
MAP Indigenous Heritage	45,824.00	
MAP - Textiles	34,684.00	
Canada Cultural Spaces	31,837.00	
Total Canadian Heritage Reven		<u>112,345.00</u>
Other Revenue		
Interest Revenue	292.36	
Miscellaneous Revenue	27.01	
Revenue-Wage Reimbursements	95,881.65	
Total Other Revenue		<u>96,201.02</u>

Printed On: 2022-02-27

York-Sunbury Historical Society Ltd.
Income Statement 2021-01-01 to 2021-12-31

TOTAL REVENUE		<u>371,501.46</u>
EXPENSE		
Activities		
Artist in Residence		2,078.10
Exhibits: Black Heritage		62,198.60
Exhibits-Other		7,281.76
Black Heritage Website		1,750.00
Collections		3,241.21
Society Expense		1,570.36
PNB - Heritage Branch		7,600.00
Museum Activities-Children		0.00
Museum Activities - Other		792.39
Society Programmes incl H & A		0.00
Programmes Lecture Series		2,267.00
Officer's Quarters		3,468.14
Membership Committee		112.86
Members Art Exhibit		0.00
Fundraising		0.00
Open House		0.00
Subtotal-Activities		<u>92,360.42</u>
Picaroon Project		
Website Development(Picaroons)	0.00	
Renovation of Orientation Room	0.00	
Officer's Quarters 3rd Issue	0.00	
Virtual Classroom	0.00	
Contingency	0.00	
Total Picaroons Project		<u>0.00</u>
Total Activities		<u>0.00</u>
MAP Indigenous Heritage Exp...		
MAP Indigenous Heritage		54,410.00
MAP-Textiles		17,476.59
Total MAP Indigenous Heritag...		<u>71,886.59</u>
Payroll Expenses		
Wages & Salaries	92,666.79	
Executive Director	42,884.01	
Support Staff	2,864.61	
Summer Students (Gov't, UNB, ...	30,824.83	
Total Wages		<u>169,240.24</u>
EI Expense		2,049.32
CPP Expense		3,860.87
WCB Expense		2,129.77
Parking ED and Volunteers		0.00
Employee Benefits		469.08
Bookkeeper and Auditor		5,218.11
Total Wages and Benefits		<u>182,967.39</u>
General Operations		
Business Fees & Licenses		150.00
Cash Short/Over		0.00
Courier & Postage		1,230.27
Credit Card Charges		49.61
Dues and Fees		61.49
Equipment Lease		955.79
Equipment Repair		0.00
Amortization Expense		0.00
Income Taxes		0.00
Insurance		2,013.00
Interest Expense		112.81

Printed On: 2022-02-27

York-Sunbury Historical Society Ltd.
Income Statement 2021-01-01 to 2021-12-31

Interest & Bank Charges	189.22
Memberships	594.12
Office Supplies	4,712.19
Office Expense-Software	1,253.58
Office Expense - Printing	1,647.61
Property Taxes	0.00
Miscellaneous Expenses	0.00
Parking - ED	1,120.00
Repair & Maintenance-Bldg Costs	167.68
R & M - Cleaning Services	1,933.26
Supplies-Staff Work Items	140.48
Telephone	3,151.58
Training	226.22
Travel -Staff and Conferences	103.04
Utilities-Electricity	4,831.74
Utilities-Water and Sewer	645.90
Purchases-Gift Shop	2,766.68
Publicity Expense	1,441.57
Security Expense	0.00
Freight Expense	354.89
Total General & Admin. Expen...	<u>29,852.73</u>
TOTAL EXPENSE	<u>377,067.13</u>
NET INCOME	<u><u>-5,565.67</u></u>

NOMINATIONS COMMITTEE



In recognition of Every Child Matters, the museum was closed on Canada Day 2021 and staff developed a small exhibit in honour of the Indigenous Children who never came home.

Submitted by Gary Campbell, Chair of the Nominations Committee

The Committee makes the following nominations to the Board of the York-Sunbury Historical Society for the 2021 Annual General Meeting to be held in October 2022. We thank all who have agreed to serve in the following positions.

THE BOARD

Continuing Board Members as of April 2022

- | | | |
|----|-----------------------|----------------|
| 1. | Gary Campbell | Term 4 Year 2 |
| 2. | Kanza Hashmat | Term 3 Year 1 |
| 3. | Hal Skaarup | Term 2 Year 2 |
| 4. | Ian MacEachern | Term 2 Year 1 |
| 5. | Patrick Proctor | Term 2 Year 1 |
| 6. | Cynthia Wallace-Casey | Term 2 Year 1 |
| 7. | Evelyn Fidler | Term 1 Year 3 |
| 8. | Stephanie Pettigrew | Term 1 Year 3 |
| 9. | Karen Daigle | Term 1 Year 3* |

New Candidates

- 1. Richard Yeomans Term 1 Year 0
- 2. Leah Grandy Term 1 Year 0
- 3. Gary Waite Term 1 Year 0

*Karen Daigle has been appointed by the City of Fredericton to serve as Liaison between the City and the Society.

EXECUTIVE OFFICERS

President	Hal Skaarup
First Vice-President	Stephanie Pettigrew
Second Vice-President	Kanza Hashmat
Secretary	Richard Yeomans
Treasurer	Evelyn Fidler
Past President	Gary Campbell

Continuous Years of Service as of April 2022

- Gary Campbell 11
- Kanza Hashmat 07
- Hal Skaarup 05
- Ian MacEachern 04
- Patrick Proctor 04
- Cynthia Wallace-Casey 04
- Evelyn Fidler 03
- Stephanie Pettigrew 03
- *Karen Daigle 03

We sincerely thank Ian Andrews for his dedication to the York-Sunbury Historical Society as a Board member and for his excellent leadership as President. We also thank the following Board members who are stepping down - Charles Ferris for his service as Chair of the Programme Committee and EunJoo Cho for her service on committees and volunteer projects. A special thank you to Ian MacEachern, who is remaining on the Board, for his service as Secretary.

Respectfully submitted,
Gary Campbell
Chair, Nominating Committee

REPORT OF THE COLLECTIONS COMMITTEE



Patricia Donnelly (left) brought her mother Wilma (front, center) and other family members to the Museum to see the original Red Cross Victory Quilt that was donated to the museum in 2018. Victory Quilts were a popular fundraiser for the Red Cross during the Second World War. Every square on the quilt could be purchased for a nominal amount and the purchaser could write their name in ink. For two years we tried to track down some of the names on the quilt and in 2020 managed to connect to the family of “Wilma McMullen”. COVID prevented the family from visiting the museum in 2020 but they finally made it on August 31, 2021.

Submitted by Collections Committee Chair Patrick Proctor

In early 2021 the Odell Statue (1969.2574.1) was sent to Ontario for restoration, as part of a joint collaboration led by Exhibits Committee Chair and Collections Committee member Cynthia Wallace-Casey. The statue will be returned in late 2022 after extensive work is done to ensure it will be able to remain on display while the Black Heritage Exhibit remains in the museum.

In late 2020, the Fredericton Region Museum applied for a grant from the Museum Assistance Program (MAP) with the goal of reorganizing and documenting the museum’s extensive textile collection. In June of 2021, the museum was given a grant of \$34,684.00 and began working on the project, which was led by Collection Manager Holly Gallant who designed a storage unit consisting of eleven drawers for flat storage. Doug Hall built four of these units, and added additional file storage and a collapsible desk on the side. Under Holly’s guidance, Collections Assistants Anne Touchie, Liz Inuarak and Brent Swim took photos of each item, and confirmed the information in the Collective Access database was correct or added missing information.

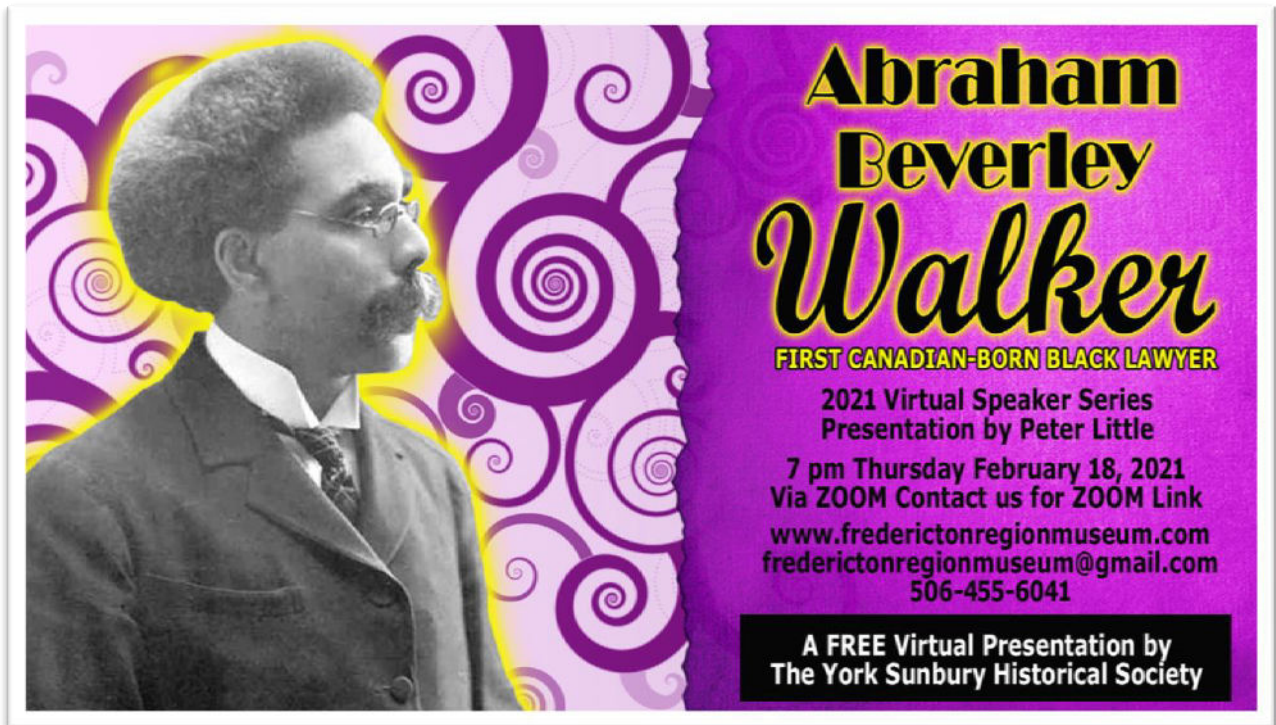
Locations were also updated. Unfortunately, additional storage boxes purchased from Carr-McLean did not arrive until well after the project had ended, meaning there was no staff to complete the tasks that required those boxes. Overall, this project created a more accessible, better protected collection that will benefit the museum for years to come.

In addition to the MAP grant project, the museum's library was reorganized, and now has a dedicated space for museum records including committee meeting minutes, loan documentation, and accession documents. The library books were previously stored on two inadequate metal shelves, with various journals piled in metal cabinets. We got rid of two of the cabinets, and moved the remaining two into the painting room, as well as getting rid of the metal shelves. These were replaced with wooden shelves, previously used in T6 and T7, but emptied during the 2020 MAP grant project. Librarian Joelle Lafarge was hired to input the books into Library Thing, an online database so that our books will be accessible to researchers and other members of the public.

In a partnership with the Neil Squire organization, the museum was able to hire Alec Lee White for 20 hours a week, from mid January 2021 into January 2022. During this year he worked closely with Holly Gallant, reviewing all of the museum's Accession Records and entering/updating them in Collective Access. As a trial, he began with the files from 1985 as that year was particularly in need of attention, and once that year was completed, Alec started working from the very beginning of the records, many of which were not in Collective Access. During his work, it was discovered that more than 500 records are missing. All of the records that are not missing are now in Collective Access, which improves access and protects the artifacts (as they don't need to be handled as often)

Respectfully submitted,
Patrick Proctor
Chair, Collections Committee

REPORT OF THE PROGRAMME COMMITTEE



Historian Peter Little's presentation on Abraham Beverley Walker, the first Canadian-born Black lawyer, was one of nine in the 2021 York-Sunbury Historical Speaker Series. The series continued to attract considerable attention in 2021 and with the presentations edited and uploaded to YouTube they are available for anyone to see forever.

Submitted by Charles Ferris, Programme Committee Chair

Your committee hosted nine Zoom presentations in 2021. They were:

1. January 21, 2021: Richard Yeomans, "A Constant Atmosphere of Science": Reflections on Early New Brunswick Scientists and Innovation". (Introduced by Stephanie Pettigrew)
2. February 18, 2021: Peter Little, "Abraham Beverley Walker: Barrister & Solicitor". (Introduced by Dr. Mary Louise McCarthy)
3. February 25, 2021: Katelyn Stieva, "Small Town Boys in A Great Big War: The Stories of Fredericton's Black Soldiers Fighting in the First World War". (Introduced by: Dr. Lee Windsor)
4. March 18, 2021: Dr. Nicholas Tracy, "Master & Madman: The Surprising Rise and Disastrous Fall of The Hon Anthony Lockwood, R.N." (Introduced by: Dr. William Parenteau)

5. April 15, 2021: Harold Skaarup. "Stanton Friedman: UFO Expert". Introduced by Gary Campbell
6. May 20, 2021: Graham Nickerson, "Liberté, Freedom, Glory! New Brunswick and the Black Atlantic 1763-1863". Introduced by Joe Gee
7. October 21, 2021: Jordyn Bailey: "The World War Two Ripples Internment Camp". (Introduced by Ed Caissie)
8. November 4, 2021: Dianne Kelly: "Asleep in the Deep: Nursing Sister Anna Stammers and the First World War". (Introduced by Dr. Marc Milner)
9. December 8, 2021: The Hon. Dr. Graydon Nicholas: "The Rightful Places of Indigenous Veterans". (Introduced by Hal Skarrup)

These were very well presented and received. All nine presentations for 2021 are available for viewing on YouTube.

Thank you to the YSHS Programme presenters and introducers, Stephen Thomas, Alexzandra Blok, Peter Malmberg, and Melynda Jarratt. Thank you, Gary and Hal, for sending each speaker a thank you letter, Westminster gift, and a one-year complimentary York-Sunbury Historical Society membership.

The YSHS Publications Committee has requested that I serve as guest editor for a special publication of YSHS 2021-2022 virtual presentations.

Respectfully submitted,
Charles Ferris
Chair, Programmes Committee

REPORT OF THE PUBLICATIONS COMMITTEE



*The Officers' Quarters Black History Special Edition Vols 37 and 38 included articles by historians, researchers and writers including Lawrence Hill, author of *The Book of Negroes* and George Elliot Clark, former Poet Laureate of Canada.*

Submitted by Maxine Campbell, Chair Publications Committee

The major accomplishment of the Committee in 2021 was the publication of Officers' Quarters volume 37 and volume 38. The theme of both issues was Black History and, due to the wealth of material received, we were able to publish two double volumes. The Officers' Quarters Black History volumes were not only distributed to members of the York-Sunbury Historical Society, they were also made available for purchase individually, as a set of two, and as a set of three which included a limited reissue of volume 34.

Valuable input was received in appreciation from Cynthia Wallace Casey, Guest Editor; John Christenson, Graphic Design Artist; and Melynda Jarratt, Executive Director, all of whom contributed to these volumes of the Officers' Quarters.

Respectfully submitted,
D Maxine Campbell
Chair, Publications Committee

REPORT OF THE EXHIBITS COMMITTEE



The Black Heritage Exhibit won the 2021 Association Heritage NB Award of Distinction due in large part to the team effort of the following people: L-R: Front: Melynda Jarratt, Doug Hall, Mary-Louise McCarthy-Brandt. L-R: Back: Mitra Bakhtiar, Jennifer Dow, Alan Edwards, Cynthia Wallace-Casey and Graham Nickerson.

Submitted by Cynthia Wallace-Casey, Chair Exhibits Committee

Permanent & Temporary Exhibits on Display - 2021

CURATOR(S)	EXHIBIT TITLE	YEAR OPENED
Rhonda Simmons	Artists-in Residence Artwork: Mind, Body, Spirit of the Enslaved	2021
Exhibits Committee	Fredericton Coffee Houses, Inns and Hotels	2011
Doug Hall & David Hughes	Carleton & York Regiment	2019
Harold A. Skaarup, Melynda Jarratt, &	Stanton Friedman Is Out of This World	2021

Doug Hall	Exhibit	
Claire Vautour	Nancy's Slave Trial Story Art Display	2020
Nathan Gavin & Caleb Goguen	A Ship full of Troubles: New Brunswick & Confederation	2017
Cynthia Wallace-Casey, Jennifer Dow, Mary-Louise McCarthy-Brandt, Graham Nickerson, & Doug Hall	Our Black Heritage: Early Black Settlers of York-Sunbury Counties, 1783 - Present	2021
Brent Wilson	First World War Trench	2014
David Staples	An Assembled Victorian Drawing Room	2012
Ramona Nicholas	Wabanaki Way	2017
Chantal Richard, Stephanie Pettigrew, Alan Edwards, Mitra Bakhtiar, & Doug Hall	Pointe Sainte-Anne: 1692 - 1759	2019
Greg Fekner	The Loyalists at Point Sainte-Anne	2018

Report of the Exhibits Committee (2021)

Exhibition activities in 2021 were extremely restricted due to the Covid-19 pandemic, which limited the number of individuals who could be present in the museum spaces at any one time. Nevertheless, committee members successfully completed two major exhibitions: ***Stanton Friedman Is Out of This World***, and ***Our Black Heritage: Early Black Settlers of York-Sunbury Counties, 1783 – Present***.

Stanton Friedman Is Out of This World opened on June 26, 2021, as an exhibition dedicated to the incredible life and career of world-renowned Ufologist Stanton Friedman (1934-2019). During his career Stanton Friedman received numerous Lifetime Achievement Awards and was inducted into the UFO Hall of Fame in Roswell, New Mexico. His work was also celebrated by the City of Fredericton in 2007, when August 27 was declared Stanton Friedman Day. The *Stanton Friedman* exhibition was supported with a grant from the City of Fredericton Arts, Culture and Heritage grant program, as well as the York Sunbury Historical Society. Featured artefacts and archival documents are on loan from the Friedman family, as well as the Provincial Archives of New Brunswick.

Our Black Heritage: Early Black Settlers of York-Sunbury Counties, 1783 – Present opened on August 1, 2021, in proud recognition of Canada's first National Emancipation Day. In conjunction with this event, the York-Sunbury Historical Society also released a special (2 volume) issue of *The Officers' Quarters*, highlighting in detail the achievements of Fredericton's Black community. Honoured contributors included nationally acclaimed writers Lawrence Hill (author of *The Book of Negroes*) and George Elliott Clarke.

Since the arrival of Black Loyalists in 1783, there have been settlers of African descent who have contributed greatly to the development of New Brunswick. Through artefacts, archival

documents, individual and family stories, extracts from oral histories, newspaper accounts, and photographs, *Our Black Heritage* explores the historical roots of racism and oppression in Canada. Working ever so silently, without recognition or applause, families and communities have banded together to contribute in significant ways to the social enfranchisement of themselves and their neighbours.

Partner institutions for *Our Black Heritage* were the Provincial Archives of New Brunswick, University of New Brunswick (Harriet Irving Library & Special Collections), Kings Landing Historical Settlement, New Brunswick Museum, St Peter's Anglican Church, New Brunswick Black History Society, Black Lives Matter Fredericton, and the NB Film Coop. Financial support was provided by the Province of New Brunswick, City of Fredericton, Canadian Heritage, and the Canadian Museum of History (Digital Museums Canada).

As an extension of the *Our Black Heritage* exhibition, Rhonda Simmons was selected as the museum's Artist-in-Residence. Her three-part artwork series entitled ***Mind, Body, Spirit of the Enslaved*** was developed during her residency in the museum, and was later featured at the New Brunswick Black History Society Museum in Saint John, with a special opening on September 24, 2021.

Under the leadership of Ramona Nicholas, production of the ***Wabanaki Way Virtual Outreach Exhibition*** project continued. Financial assistance for this activity was provided by the Department of Canadian Heritage, Museum Assistance Program (MAP) Indigenous Heritage program, with an expected completion date of March 2022.

Respectfully submitted,
Cynthia Wallace-Casey
Chair, Exhibits Committee

REPORT OF THE HONOURS AND AWARDS COMMITTEE



Lieutenant-Governor Brenda Murphy and Her Honour Linda Boyle visited the Fredericton Region Museum in December 2021 and met with the team from The Wabanaki Way virtual exhibit who were finishing up artefact photography for the website www.travelingthewabanakiway.com
L-R: Ramona Nicholas, Sarah Masson, Lieutenant Governor Brenda Murphy, Her Honour Linda Boyle and Michael Barnaby.

Submitted by Fred White, Co-Chair Honours and Awards Committee

The Committee is responsible for managing “The Martha J, Harvey Award” and “The Author’s Recognition Award”.

The Awards are traditionally made at a Government House function with the Lt. Governor participating, or at the Historical Society’s Christmas function. The Committee has not been able to hold the Authors’ awards ceremony since 2020 because of Covid restrictions on meetings and ceremonies.

Martha J. Harvey Award.

The Committee solicited nominations for the Martha J. Harvey award. Three persons were approved by the Board, to be awarded at an appropriate time and place. These will be for the years 2020 and 2021.

The Award is to recognize significant contributions to the preservation of the history of Central New Brunswick or significant contributions to the responsibilities of the York-Sunbury Historical Society. The planned recipients for 2020 and 2021 are Maxine Campbell, Gary Campbell, and Doug Hall.

Martha Harvey was the founder of the York-Sunbury Historical Society. Established in 1932, Martha paid the first life membership, but she did not live to see the Society incorporated in 1934.

Martha was married to John Harvey, founder of Harvey's Studio on Queen Street in 1883. John died in 1901 at which time Martha took over the business and eventually sold it to Frank Pridham in 1917. Martha was an active member of the Fredericton Women's Institute, the IODE, the Social Service Council and many other charities.

The Martha J. Harvey Award of Distinction is presented for outstanding contribution in the field of New Brunswick History, more particularly for its significance and applicability to central New Brunswick and/or for long and meritorious service or contribution to the Society. Individuals and possibly groups can be considered for the award.

1981	Lt. Gen E.W. Sansom	2004	Frederick Wilmot Hubbard
1984	Senator Muriel Fergusson	2005	Dr. & Mrs. T.W. Acheson
1984	Lucy McNeil	2009	Paul O'Connell
1985	Dr. Alfred Baily	2010	The Gregg Centre for the Study of War and Society
1985	Dr. D.J. McLeod	2010	Honourable David Dickson
1986	Louise Hill	2011	Bob Dallison
1987	Fred H. Phillips	2011	George Bidlake
1988	Dr. Elizabeth McGahan	2012	Brian Hallett
1988	Dr. Stuart Smith	2012	Eleanor Stillwell
1989	Dr. James Chapman	2013	Dr. Vincent Erickson
1990	Alden J. Clark	2013	Don Roberts
1991	Dr. Ivan H. Crowell	2014	Melynda Jarratt
1992	Velma Kelly	2014	Elizabeth Earl
1993	Ted Jones	2015	Dr. C. Mary Young
1993	Dr. Murray Young	2016	Dr. Sheila Andrew
1994	Donna Wallace	2017	Robert McNeil
1995	Richard Bird	2018	Dr. Gail Campbell
1996	Fred White	2019	David Myles (posthumous)
1998	Ruth Scott	2020	Maxine Campbell
2000	NB Heritage Branch	2021	Maj. (Ret'd) Dr. Gary Campbell
2004	Frederick Wilmot Hubbard	2021	Capt. (Ret'd) Doug Hall

The Authors Recognition Award

The annual Author's Recognition Award is a vehicle for the Historical Society to publically identify the members who have been published in a certain period, especially those authors who have contributed to the "Officers Quarters" magazine.

Because we are reinstating the Awards after a three-year hiatus, it is expected that in 2022 awards will be made to approximately twenty "Officers Quarters" authors in 2020-2021 and several other members.

Qualification factors:

- Must be a Society member as of April 1 or have provided an historical article for an "Officers Quarters" publication.
- Must have been published in the current or past year. (Exception made for Covid hiatus.)
- Must be the person's original writing
- Can be: an article, story, Masters or PHD thesis
- Does not have to be an historical article
- Published In a newspaper, magazine, book, or Web
- Electronic publishing must be of at least one page and on a site that is not self-controlled/managed or controlled by the person's immediate family.
- Nominations will be made by the Chair of the Nominations Committee and can be made by other members of the Society and the public.
- Self-nominations are encouraged and acceptable.
- The Society reserves the right to reject any request, regardless of whether or not it meets all of the above factors.
- The Award is in the form of a framed certificate and will be awarded at a program of the York-Sunbury Historical Society Ltd.

Recipients will be asked to allow us to use their name and photo in our Society publications and any articles we may be able to place in a newspaper. There is no attempt to curate the quality or merit of the material or publication. Author members are asked to self-identify and the committee does additional research.

Respectfully submitted,
Fred White Committee
Chair, Honours and Awards Committee

REPORT OF THE MEMBERSHIP COMMITTEE



Long time Society member Paul Inman brought his family in for a visit to the museum on August 24, 2021.

Submitted by Kanza Hashmat, Chair Membership Committee

The “In-kind Membership” category was reviewed and accepted by the Board 23 February 2021.

The Membership Handbook was reviewed with minor changes and a privacy policy was added to the handbook in March 2021.

A membership trifold brochure was drafted and accepted with minor changes in April 13, 2021.

On a regular basis, the membership lists, chimp mail, and student memberships are revised and updated.

The donations and renewals of memberships are kept in a log on an ongoing basis. Issuing membership cards and updating of lists happens when required on an ongoing basis.

A Zoom teaching session for Boomerang was conducted in December 2021 and was well attended.

A review of our condolences policy for memberships is in process and will be implemented as soon as data is gathered, and guidelines are laid out and approved by the Board.

Respectfully submitted,

Kanza A Hashmat
Chair, Membership Committee

REPORT OF THE COVID COMMITTEE



Once provincial COVID regulations were lifted in late July, 2021, visitors from all over Canada started to pour into the capital city and we saw a lot of them at the museum - including this large group of two families from Toronto who were travelling by bus through Atlantic Canada! Although they did not have to wear masks outside, the museum continued to enforce regulations inside the building. August 27, 2021.

Submitted by Kanza Hashmat, Chair COVID Committee

The Fredericton Region Museum was reopened to visitors in 2021 and the COVID-19 Committee was busy monitoring the rapidly changing health conditions and revising policy direction for the museum. To this end:

- a. Amendment Number 1 to Fredericton Region Museum COVID-19 Operating Plan was drafted on 23 June 2021 and was approved by the Board of the York-Sunbury Historical Society on 24 June 2022.
- b. Amendment Number 2 to Fredericton Region Museum COVID-19 Operating Plan was drafted and approved on 26 July 2021.
- c. Amendment Number 3 to Fredericton Region Museum COVID-19 Operating Plan was approved on 23 September 2021.
- d. The mask Policy was updated on 28th December 2021.

In order to provide proper ventilation, it was agreed by the committee that HVAC needs to be installed in FRM. HEPA filters are installed currently two standalone units on second floor.

Respectfully submitted,

Kanza A Hashmat
Chair, COVID-19 Committee

REPORT OF THE EXECUTIVE DIRECTOR



UNB students Vy Phan (Research Assistant) and Sixto Hernandez (Digital Media Intern) get our Museum Open / Musée Ouvert banners out on the balcony for the summer! June 1, 2021.

Submitted by Melynda Jarratt, Executive Director

2021 marks my fourth year as Executive Director of the Fredericton Region Museum. Since coming on board in November, 2017, there has been no lack of excitement, from two “once-in-a-century” floods to a diesel fuel spill, from ongoing construction in Officers’ Square and a new roof on Officers’ Quarters to an archaeological dig – and I haven’t even mentioned the global pandemic!

In our second year of the pandemic we have faced lockdowns and uncertainty that challenged our patience and state of mind. But worry gets you nowhere: “Worry, worry, is like a rocking chair. Keeps you busy but gets you nowhere.” With that in mind, we did our very best to stay safe and healthy while keeping busy through projects that kept us occupied and productive.

Like 2020, the federal and provincial government programs that funded student employment generously increased the amount of assistance provided to non-profit organizations like ours in order to give young people an opportunity to work, even remotely, during the pandemic. Extra funding also helped our museum to work on Collections projects focussing on textiles and Indigenous artefacts.

Additional funding from the federal and provincial governments also supported non-profit organizations to stay open during a time when revenues from admissions and fundraising fell far below expectations. The MAP Reopening Fund and the Regional Development Corporations' Community Investment Fund COVID Relief gave us a leg up when revenues went downhill during COVID.

An increase in municipal funding recognized the hardships faced by the tourism and heritage sector specifically: at a time of great crisis and fears of COVID, the additional support received from the City of Fredericton for our heritage services and programs made all the difference in the world.

Although we knew visitor traffic into the museum would be muted due to COVID, we carried on with exhibit openings, artist events and our Artist in Residence program featuring the assembly art of Rhonda Simmons. Rhonda's work went on to attract attention province wide with exhibits in Saint John and later at Gallery on Queen in downtown Fredericton.

UNB's support of Arts Internships gave us the staff we needed to do research connected to exhibits and projects that have been ongoing for the last two years since COVID, including the First World War Virtual Classroom.

Highlights of 2021 were the launch of the Stanton Friedman is Out of This World exhibit in late June and the Early Black Heritage of York Sunbury Counties exhibit on Emancipation Day in August. A major achievement for the Museum was recognition of the Black Heritage exhibit by the Association Heritage New Brunswick with the coveted Award of Distinction in 2021.

Despite our continued strict enforcement of COVID regulations, the loosening of government restrictions in late July opened the door to local, provincial, cross Canada and even international visitors. It seemed the public was determined to get out after 16 months of COVID and we were happy to see them! They visited the museum and experienced our two new exhibits for themselves - leading to many new first time visitors from all over the City, province and Canada.

As part of the Stanton Friedman exhibit we also launched a five-part Memorial Speaker Series on line featuring some of the world's most famous UFO experts including Stanton's colleague and friends, Kathleen Marsden, Chris Styles, Chris Rutkowski and Jennifer Stein. Kicking off the series was Johanna Aiton Kerr of the Provincial Archives, who gave the audience an up front perspective on Stanton's massive donation of archival material which it is expected will take 10 years to process!

Another important achievement of which I was honoured to participate was the YSHS Speaker Series led by Charles Ferris in 2021. The Speaker Series has carved out a respectable place for

itself in the many virtual offerings available to the public during COVID. Edited by Alexzandrea Blok, the presentations will live on forever on our YouTube channel.

In 2021 we embarked on a new initiative with weekly “GeoTours” of Fredericton’s geological heritage as seen through its stone heritage buildings. Led by Dr. Anne Timmermans of UNB’s Earth Science Centre, the tours were well received and we hope to continue with them in 2022.

I would be remiss if I did not mention the support of key personnel from President Hal Skaarup and former Treasurer, Fred White to Exhibits Chair Cynthia Wallace-Casey and Kanza Hashmat of the COVID-Committee.

Special thanks to volunteer Doug Hall who goes over and above the call of duty to help us at the museum in so many ways from exhibit design to building operations, we could not do everything we do without him. There are many others without whose help the work of the museum would be considerably more difficult, especially the employees of the City of Fredericton – including electricians and carpenters and tourism staff - and I’d like to take this opportunity to thank them for their commitment to excellence.

Respectfully submitted,
Melynda Jarratt, Executive Director
Fredericton Region Museum

MUSEUM STAFF AND SUMMER STUDENTS



In the summer of 2021, we were able to hire 12 students and youth who worked on a variety of projects from Museum Operations, to the Black Heritage exhibit, from the First World War Virtual Classroom and Digital Media to the MAP Textiles project. Here are a few of them L-R: Alexandrea Blok, Vy Phan, Aidan Keenan, Sixto Hernandez, Zach Poitras (volunteer) and Aliya Hamilton. August 20, 2021.

EXECUTIVE DIRECTOR

Melynda Jarratt is the Executive Director of the Fredericton Region Museum. As the only permanent, full-time employee of the Society, she manages museum operations and is the main point of contact for museum. Melynda has nearly 40 years experience in the history field as curator, historian, researcher and writer, filmmaker, author, web developer and graphic designer. As a former small business owner, she provides leadership and support to numerous committees including Programmes, Exhibits, Collections, Publications, Honours and Awards and Health & Safety

CANADA SUMMER JOBS

In the summer of 2021, we hired two students on the Canada Summer Jobs employment program. Canada Summer Jobs is an initiative of the Youth Employment Strategy, which is the Government of Canada's commitment to help young people between the ages of 15 and 30, particularly those facing barriers to employment, get the information and gain the skills, work

experience and abilities they need to transition successfully into the labour market. The program provides wage subsidies to employers from not-for-profit organizations, the public-sector, and private sector organizations with 50 or fewer full-time employees, to create quality summer work experiences for young people aged 15 to 30 years.

INFORMATION TECHNOLOGY ASSOCIATION OF CANADA CAREER READY PROGRAM

In 2021, the ITAC Career Ready Program supported the wages of one student. As part of the Government of Canada's Student Work Placement Program (SWPP), TECHNATION's wage subsidy program, Career Ready supports businesses by financing their decision to hire a student for a work-term placement. This in turn creates a rewarding opportunity for the student to apply their learning in real-world settings and puts them on a path to a bright career.

NEIL SQUIRE SOCIETY

In 2021, the Working Together with Employers and Enhancing Employment program (Working Together) supported the hiring of one youth. WTEEE is a unique, comprehensive and participant centered program designed to develop the skills required to help individuals achieve their employment goals.

NB COMMUNITY MUSEUMS SUMMER EMPLOYMENT PROGRAM

In 2021, the NB Community Museums Summer Employment Program allowed us to hire three students. The NBCMSEP is managed by the NB Heritage Branch and provides eligible employers wage subsidies to create work experiences in the museum sector.

UNB ARTS FALL, WINTER, SUMMER INTERNSHIP PROGRAM

In 2021, UNB's Arts Internship program provided funding for 3 students which allowed us to have students in the building year round. The Arts Internship program places undergraduate students in paid and unpaid, for-credit internships with local non-profit organizations and community partners. This community-based learning internship adds valuable workplace experience to the Arts degree, by allowing students to develop practical skills that relate directly to their academic studies. Internships generally consist of completing weekly hands-on learning activities in addition to preparing a major project related to the ongoing work of the particular organization or partner with which the student is placed.

YOUNG CANADA WORKS

In 2021, funding from Young Canada Works in Heritage Organizations (YCW-IHO) allowed us to hire 2 students. YCW offers eligible employers wage subsidies and access to a pool of talented youth with innovative ideas and competitive skills. Subsidies to eligible employers enable the creation of about 2,300 job opportunities per year in the fields of heritage, arts, culture and official languages.

COMMITTEES



Visitors, staff and volunteers at opening of Black Heritage Exhibit, August 2, 2021: L-R: Melynda Jarratt, Executive Director FRM; Joe Gee, Tomlinson Lake Hike to Freedom; Ralph Thomas, NB Black History Society; James Talbot, NB Black History Society; Cynthia Wallace-Casey, Exhibit Committee Chair and Vy Phan, Research Assistant.

Executive Committee

Chair: Hal Skaarup, President YSHS
Gary Campbell
Stephanie Pettigrew
Kanza Hashmat
Evelyn Fidler
Ian MacEachern

Finance Committee

Chair: Stephanie Pettigrew
Evelyn Fidler
Gary Campbell
Fred White
Ex Officio: Hal Skaarup, President YSHS

Publications Committee

Chair: Maxine Campbell
Bill Acheson
Ian Andrews
Virginia Bjerkelund
Holly Gallant
Ruth Murgatroyd
Ex Officio: Hal Skaarup, President YSHS

Collections Committee

Chair: Patrick Proctor
Gary Campbell
Evelyn Fidler
Cynthia Wallace
Holly Gallant
Ex Officio: Hal Skaarup, President and
Melynda Jarratt, Executive Director

Honours & Awards Committee

Chair: Fred White
Ex Officio: Hal Skaarup, President YSHS,
and Melynda Jarratt, Executive Director

Exhibits Committee

Chair: Cynthia Wallace-Casey
Ian MacEacheron
Stephanie Pettigrew
Patrick Proctor
Hal Skaarup
Holly Gallant
Doug Hall
Gary Campbell
Ex Officio: Hal Skaarup, President YSHS,
Melynda Jarratt, Executive Director

Programmes Committee

Chair: Charles Ferris
Peter Malmberg
Fred White
Ex Officio: Hal Skaarup, President YSHS and
Melynda Jarratt Executive Director

Membership Committee

Chair: Kanza Hashmat
EunJoo Cho
Stephanie Pettigrew
Ex Officio: Hal Skaarup, President YSHS, and
Melynda Jarratt, Executive Director

Health & Safety Committee

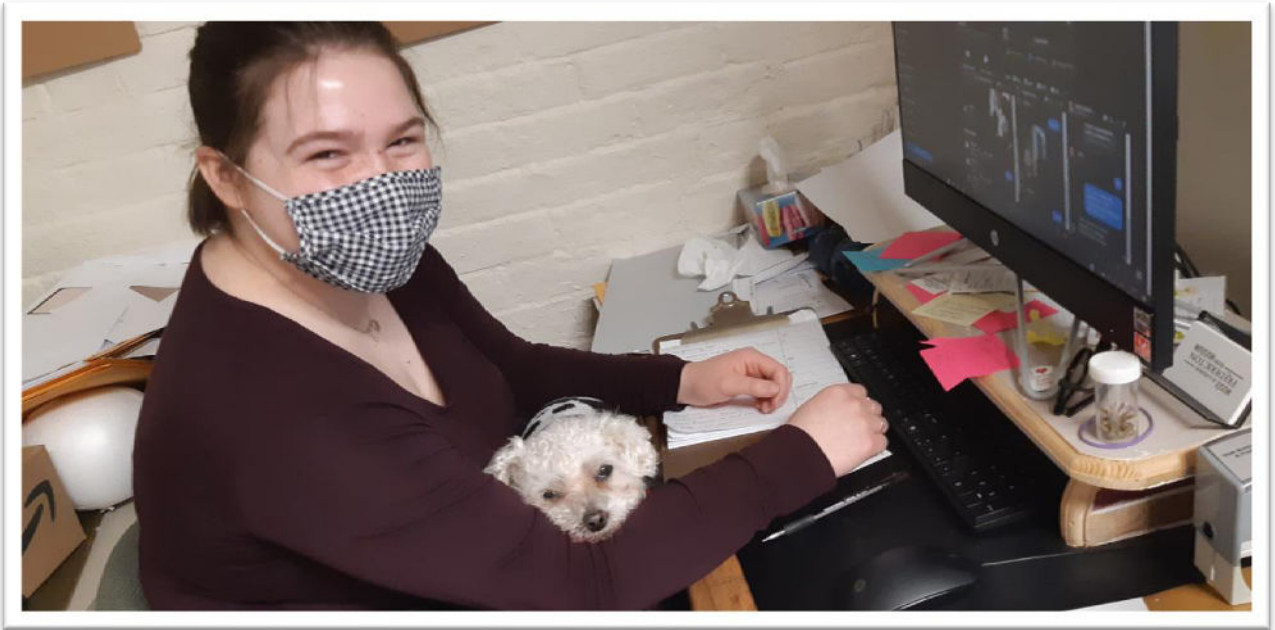
Chair: Ian MacEacheron
Ex Officio: Hal Skaarup, President YSHS, and
Melynda Jarratt, Executive Director

Nominations Committee

Chair: Ian Andrews
Ex Officio: Hal Skaarup, President YSHS

**NOTE: As per by-law 19-1-C, "The President shall be an ex-officio member, as a full voting member, of all standing and other committees of the Society"*

FUNDING



Funding from UNB’s Experiential Learning program allowed us to hire UNB student Spencer Murgatroyd in winter 2021. Spencer worked as Museum Operations Coordinator with a little help from one of our friendly visitors “Missy”. April 12, 2021.

Although COVID brought considerable hardships and restrictions to the museum in 2021, we found a silver lining in the continued, robust support of the heritage and tourism industry by our funding partners in government, universities and the private sector. Core funding for operations, exhibits, collections and research allowed us to continue with our work while partnerships with the University of New Brunswick and St. Thomas University provided opportunities to hire students through expanded internship programs throughout the year.

We also received funding from independent non-profit agencies such as the Fredericton Community Foundation, which dispenses the Ivan Crowell Fund, Downtown Fredericton Inc. and the Fredericton Chamber of Commerce. Together, they make it possible for us to hire students, build exhibits, manage our collections, develop outreach programming.

FEDERAL

Department of Canadian Heritage

Museum Assistance Program (Collections Management and Indigenous Heritage grants)

Museum Assistance Program (COVID 19 Reopening Fund)

Young Canada Works In Heritage Organizations

Cultural Spaces Fund

Official Languages Program

Digital Museums of Canada

Employment and Social Development Canada

Canada Summer Jobs Student Employment Program Grant

PROVINCIAL

Department of Tourism, Heritage and Culture (Heritage Branch)

Collections Inventory Grant (Collections Management)

Community Museums Assistance Grant (Operations)

Community Museum Summer Employment Program Grant

Heritage Fairs Video Grant (Black Heritage exhibit)

Zone Marketing Grant (Marketing and Promotion)

Province of New Brunswick, Post-Secondary Education, Training and Labour

Workplace Connections

Regional Development Corporation

Community Investment Fund (Assets grant)

MUNICIPAL

City of Fredericton

Community Funding Program Grant (Operations)

Arts, Culture & Heritage Funding Program Grant (Artist-in-Residence Program, Black Heritage Exhibit, Stanton Friedman Exhibit)

OTHER

Canadian Museum Association

Young Canada Works (supported by Employment and Social Development Canada)

Council of Archives of New Brunswick

Technology and Archival Supplies Grant

Fredericton Chamber of Commerce

COVID-19 Test Kits for Staff and Volunteers

Fredericton Community Foundation

Duffy / Crowell Fund

Information Technology Association of Canada

Career Ready Program

Neil Squire Society

Employment Contracts supported by NB Post-Secondary Education, Training and Labour

Pakistani-Canadian Association – NB Chapter

Donation in honour of victims of Peshawar School Massacre December 16, 2014

Picaroons

104th Regiment of Foot Fund

St. Thomas University

STU Internship Program

University of New Brunswick

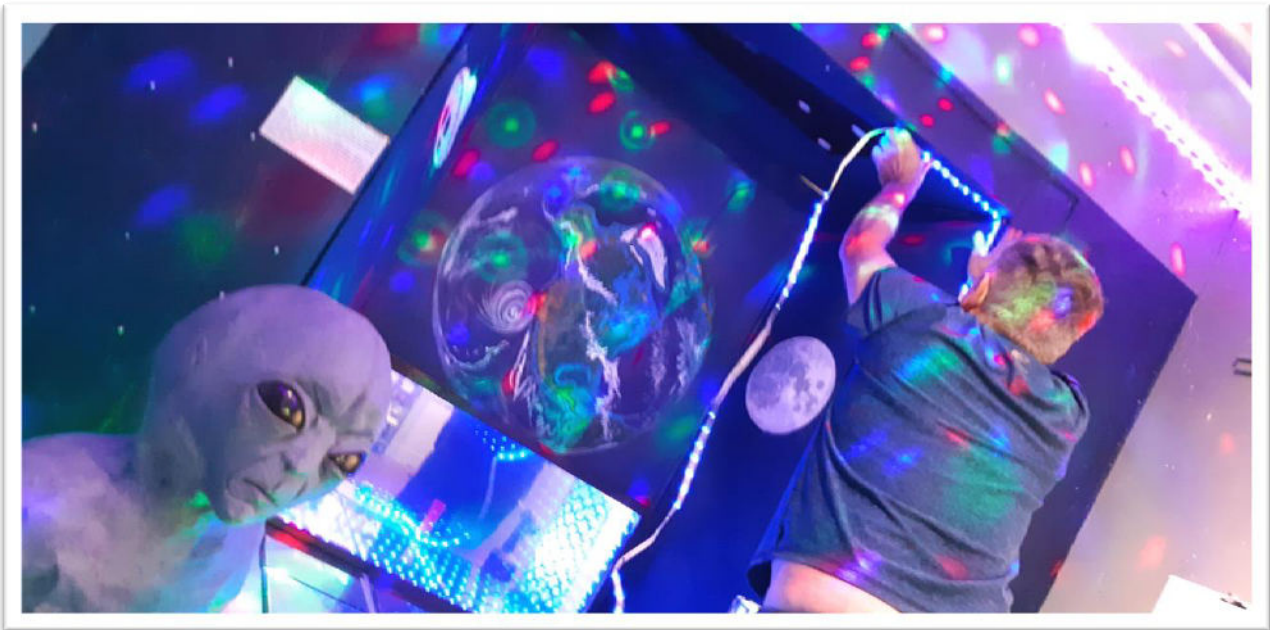
Arts 3002

Arts 4000 Internship Program

Co-op Internship Program

Experiential Learning Program

THANKS TO OUR PARTNERS & SUPPORTERS



Our partners and supporters are “Out of This World!”. In this photo, exhibit developer Doug Hall strings a row of LED lights along the wall of the Stanton Friedman Is Out of This World exhibit! June 26, 2021.

The success of the York-Sunbury Historical Society and the Fredericton Region Museum relies on the continued support of federal, provincial, and municipal governments, non-profit organizations, private businesses and individual supporters who go out of their way to help us make the museum one of the best in New Brunswick!

Their financial and in-kind support - as well as personal commitment of time and expertise - make it possible for us to promote increased awareness of Central New Brunswick's heritage through our exhibits, collections and programs.

Association Heritage New Brunswick
Jennifer Atwin, MP Fredericton
Beaverbrook Art Gallery
Black Lives Matter Fredericton
City of Fredericton, Community (Arts & Culture, Heritage), Growth & Community Services
City of Fredericton Building Services
City of Fredericton Tourism
Canadian Heritage

Fredericton Public Library
Fredericton Society of St. Andrews
Garrison District
Global Television
Harvest Jazz and Blues Festival

Kings Landing Historical Settlement
Multicultural Association of Fredericton
Neil Squire Society

Canadian Museums Association
Canadian Conservation Institute
Canadian University Women

Canadian Heritage Information Network
CBC Radio and Television
Central Valley Heritage Zone
Centre communautaire Sainte-Anne
Christ Church Cathedral
City of Fredericton Ceremonial Guards
Computers for Schools
Council of Archives New Brunswick
David Coon, MLA Fredericton South
Dominic Carty, (Hon) Minister of Education,
MLA Fredericton Hanwell
Frantically Atlantic
Fredericton Anti-Poverty Organization
Fredericton Community Foundation
Fredericton City Police
Fredericton Daily Gleaner
Fredericton Fire Department
Fredericton Heritage Trust

NB Black History Society
NB Community College
NB Department of Tourism, Heritage and
Culture (Heritage and Arts Branches)
NB Military History Museum, CFB Gagetown
Office of The Lt. Governor of NB and Staff
Pakistani Canadian Association – NB Chapter
Picaroons Traditional Ales
Provincial Archives of NB
Roticana Coffee
School Days Museum
Science East
St. John River Society
St. Peter's Anglican Church

STU, Experiential Learning
Synthetic Imageworks
UNB, Experiential Learning
UNB, Gregg Centre
UNB, Graduate Studies
UNB, History Department

And to the following people who went out of their way to help us achieve success in 2021!

Laila Ahmed
Joanna Aiton-Kerr
Mitra Bakhtiar
Kelli Blue-McQuade
Alexzandra Blok
Dana Burlock
Eugene Campbell
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Dr. Elizabeth Mancke
Edwin Matthews
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Rhonda Simmons
Jennifer Stein
Chris Styles
Stephen Thomas
Julia Thompson
Ronnie Tooker
Guy Tremblay
Angela Watson
Faith Wallace
Gary Weekes
Gloria White
And countless unnamed volunteers!



Thank
You

LIFE MEMBERS & HONOURARY MEMBERS

Mr. & Mrs. Thomas W. Acheson
Wilfred Alliston
Elizabeth Ann Belyea
Virginia Bjerkelund
Karen Blair
Eugene Campbell
Gary Campbell
Maxine Campbell
Garth & Carol Christie
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Armand Saintonge
David Staples
Diane Taylor-Myles
Cynthia Wallace-Casey
Mr. & Mrs. Fred White
Mary Young

DONORS

Donations help ensure that we are able to fulfill our mission through exciting and engaging tours, exhibits and education programs. Thanks to the following donors whose financial support in 2021 made it possible for us to be one of the best community museums in New Brunswick!

Alexzandrea Blok
Bob Dallison
Sandy DiGiantio
Jordan Gill
James Gorham
Wayne Gunter
Doug Hall

Paul Inman
Brenda Orr
Bill Saunders
Hannah Shipley
Diane Taylor-Myles
John Wood
Mary Young

PRESIDENTS OF THE YORK-SUNBURY HISTORICAL SOCIETY 1932-2021

1932 to 1933	Hon. W.G. Clark	1979	Richard Phillips
1934 to 1936	W.W. Hubbard	1980	Darrell Butler
1937	Rev. Dr. F.A. Wightman	1981 to 1984	Dr. Elizabeth McGahan
1938 to 1939	Maj. F.A. Good	1985 to 1987	H.F. Quinlan
1940	W.M. Burns	1988	Gideon Mersereau
1941	R.B. Wallace	1989	Paul O'Connell
1942	Dr. A.G. Bailey	1990 to 1991	Donna E. Wallace
1943 to 1946	R.B. Wallace	1992	Tanya Davis
1947 to 1948	Dr. D.J. Macleod	1993 to 1995	A. Fred White
1949	Maj. C.W. Anderson	1996	Dorris Norman
1950	Lt. Col. C.A. Williams	1997 to 1998	Helen Hutchison
1951	Dr. I.H. Crowell	1999	Elizabeth Earl
1952	Dr. D.J. Macleod	2000	Dr. T.W. Acheson
1953 to 1954	Mrs. A.E. Mathewson	2001 to 2003	Elizabeth Earl
1955	Fred L. Corcoran	2004 to 2005	A. Fred White
1956 to 1959	F.S. Mundle	2006 to 2007	Doug Wright
1960 to 1967	Lt. Gen. E.W. Sansom	2008 to 2009	Richard Phillips
1968	Richard Wilbur	2009 to 2014	A. Fred White
1969 to 1973	Dr. Stuart Smith	2014 to 2017	Maxine Campbell
1974	Robert Fellows	2017 to 2020	Dr. Ian Andrews
1975	Roger Nason	2020 to 2021	Maj (Ret'd) Gary Campbell
1976 to 1977	Dr. Stuart Smith	2021 to present	Maj (Ret'd) Hal Skaarup
1978	Richard Bird		



Hon. W.G. Clark was the first President of the York-Sunbury Historical Society.

He was born in Queensbury, NB and served as a town councillor for Fredericton from 1917 to 1925.

From 1925 to 1935, he served as Mayor during the period when the YSHS was formed. He later represented York-Sunbury in the House of Commons from 1935 to 1940 as a Liberal member.

W.G. Clark was the 19th Lieutenant Governor of New Brunswick from 1940 to 1945.

BY-LAWS OF THE YORK-SUNBURY HISTORICAL SOCIETY

1. The name of the Society is the York-Sunbury Historical Society Ltd.

2. The objects of the Society shall be to promote the historical and scientific research, and to collect, preserve and publish all historical and other facts and data relating to the history of the Province of New Brunswick, or elsewhere, and such other objects as are set out in the Chapter.

3. The goals of the Society include:

a) To collect, preserve and interpret historical data, records and objects relating to the history of the Province of New Brunswick, and in particular that of York and Sunbury Counties;

b) To establish, maintain and operate a public museum in Fredericton for the housing, care, preservation and display of historical objects and records;

c) To acquire by way of grant, gift, purchase, bequest, devise or otherwise, real and personal property to the realisation of the objects of the Society;

d) To buy, own, hold, lease, mortgage, sell and convey such real property and other material or services as may be necessary or desirable in order to carry out the objects of the Society.

4. The head office of the Society shall be in the city of Fredericton, New Brunswick.

5. (1) A Member of the Society shall be a person in one of the following categories:

a) Life Members shall be those persons who have paid a fee, as prescribed by resolution of the Society's Board of Directors and this fee shall entitle them to be such a Member for the term of their natural lives;

b) Regular Members shall be those persons who have paid the annual membership fee, as prescribed by resolution of the Society's Board of Directors;

c) Honorary Members shall be those persons who, for a set term, have been appointed by a resolution of the Society's Board of Directors for rendering distinguished service in promoting the aims and purposes of the Society, and for that term shall not be assessed annual membership fees;

d) Sustaining Members shall be those persons who contribute or exceed an annual fee, as prescribed by resolution of the Society's Board of Directors.

5. (2) A Society Patron shall be an organization or corporate entity that in any fiscal year contributes or exceeds a fee as prescribed by resolution of the Society's Board of directors.

6. (1) Membership fees, where applicable, are due and payable on the first day of January in each year;

6. (2) In order to be eligible to vote at a special or general meeting of the Society membership fees must be paid up at least sixty days prior to that meeting;

6. (3) New Members paying prescribed fees after 1 September in any year shall also be entitled to the privileges of membership for the next ensuing calendar year.

7. Subject to section 5, each person who is a Member shall be entitled to:

a) Vote at a general or special meeting of the Society;

b) Be a candidate for any office on the Society's Board of Directors;

c) Serve on any Committee of the Board.

8. The Board of Directors shall comprise:

a) Twelve persons.

b) Subject to section 13, vacancies on the Board shall by election, be filled annually at a general meeting of the Society.

c) Board members shall be elected in such a manner that allows for four members with three terms, four members with two terms, and four members with one year terms including a city of Fredericton representative.

9. (a) The Officers of the Society that are to be elected annually from the Board members at the annual general meeting of the Society are:

i. President

ii. First Vice President

iii. Second Vice President

iv. Secretary

v. Treasurer

(b) The retiring President shall assume the office of Past President and shall hold that office until the next President retires from office, and that position shall be an Officer of the Society. The Past President shall not also hold any other position as an Officer of the Society as listed in Section 8(a).

10. In conformity with section 5, all candidates for office or membership on the Board shall have paid the prescribed membership fees.

11. No person shall serve on the Board for more than nine consecutive years, except the Past President and the Treasurer who may when serving in that position.

12. No person shall serve in any one of the Officers positions for more than three consecutive years with the exception of the Treasurer.

13. A Board member who fails to attend three consecutive meetings without due cause or notice shall be deemed to have retired from the Board.

14. A vacancy occurring on the Board or any of its Officer positions occurring after an annual general meeting may:

a) Be filled by resolution of the Board for a term to conclude at the next annual general meeting of the Society;

b) Such resolution of the Board shall require a two-thirds vote of a quorum of the Board at a duly constituted meeting of the Board;

15. The Board shall be and constitute the Directors of the Society for the purposes of the Companies Act and shall have the full power and authority vested in corporate directors by law.

16. (1) The Board may, subject to the Companies Act, employ and fix the compensation of such employees as may be required for the proper operation of the Society.

16. (2) The President shall be the member of the Board to whom the Manager, and other employees at the discretion of the Board, shall report and the President shall be responsible to the Board for the performance of those employees.

16. (3) Subject to Section 19, should the President be unable to fulfill the obligations as described in section 15(2) the Board shall appoint a member to fulfill those duties and obligations.

16. (4) The Board shall be responsible for establishing the duties, personnel policies and operating policies for employees.

16. (5) The Board shall be responsible for establishing policies and operating procedures for the Society's Museum.

16. (6) The Board shall be responsible for establishing policies and procedures relating to all expenditures of the Society.

16. (7) The Board must authorize all acquisitions, disposals or loans of items documents or artefacts to or from the Society's collection.

16. (8) The Board may employ personnel, including a Society Manager, it deems necessary for the effective operation of its facilities and activities.

17. No member shall be employed by the society and no member shall receive remunerations for services performed for the society.

18. The Executive Committee of the Board shall be the Officers as provided for in section 8(a) and 8(b).

19. The Executive Committee shall carry on the regular management of the Society in between meetings of the Board and shall be accountable to the Board.

20. DUTIES

(1) The President shall:

a) Preside at all meetings of the Executive Committee, Board, General and Special meetings of the Society;

b) At all meetings specified in (a), vote only when a deciding vote is required;

c) Be an ex-officio member, as a full voting member, of all standing and other committees of the Society, except as otherwise provided for in these by-laws;

d) Be counted in the quorum for all meetings.

(2) In the absence of the President, the First Vice President shall assume all the duties of President assigned by these By-laws or by resolution of the Board.

(3) In the absence of the President and First Vice President, the Second Vice President shall assume all the duties of the President and First Vice President assigned by By-Law or by resolution of the Board.

(4) The Secretary shall:

- a) Keep all minutes of the Society, Board and Executive meetings;
- b) Conduct all necessary correspondence of the Society;
- c) Maintain a register of all Society, Board, Officers and committee members;
- d) Notify appropriate members of the date, time, place and agenda for general and special meetings of the Society, Board and Executive Committee;
- f) File with government authorities such documents as may be required by law to be filed;
- g) Have custody of the seal of the Society.

(5) The Treasurer shall:

- a) Receive and have custody of all Society monies;
- b) Deposit such monies in a chartered bank or Credit Union in one or more accounts as decided by the Board;
- c) Pay by cheque in a timely manner, with the appropriate co-signer, all bills and indebtedness of the Society;
- d) Keep such financial records as may be appropriate and acceptable for audit or financial review.
- e) Issue all certificates of receipt for charitable donations.

21. Where the immediate Past President cannot serve in any capacity provided for in these by-laws the Board shall elect another Society Member to serve in that capacity.

22. (1) All cheques or financial instruments shall be signed by the President and the Treasurer. In the event that either the President or Treasurer is absent or unable to perform their duties, the First Vice President is authorized to sign as an alternate.

22. (2) The Board may authorize additional signing officers in the event that one or more of the authorized signing officers is or will be absent or unable to perform their duties.

22. (3) The President and the Secretary shall have the authority to affix the seal of the Society to any documents.

22. (4) No person or Committee shall expend funds in excess of that in the approved budget without prior approval of the Board.

23. Conflict of Interest

Every Board member who has direct or indirect interests in any contract or transaction to which the Society is or is to be a party, shall declare interest in such and shall not be present at any meeting held to discuss or vote on such matters.

24. The financial accounts and books of the Society shall be audited or financially reviewed annually by a suitable person or persons recommended by the Board and approved at the annual general meeting. Such audit or financial review shall be presented at the next subsequent annual general meeting.

25. Any Member may inspect the books and records of the Society by applying in writing to the Executive Committee. The Executive shall determine the time, place and format of the records to be reviewed.

26. (a) In addition to the Executive, the following committees shall be the standing committees of the Society:

- i. Programs
- ii. Exhibits
- iii. Finance
- iv. Nominating
- v. Collections
- vi. Publications

(b) Excepting the Nominating committee, all committees are committees of the Board and shall be responsible to the Board and report to the Board.

27. Additional committees may be established by resolution of the Board. Such committees shall be ad hoc and shall expire when their mandate is completed or when disbanded by the Board.

28. Each standing committee may have in its possession such monies as approved by the Board for incidental expenses and such expenses are to be part of their approved budget and properly accounted for to the Finance Committee.

29. Nominating Committee

(1) Nominating committee shall constitute three members, namely:

a) The Past President who shall chair the Nominating committee;

b) At the first Board meeting following the annual general meeting, the Board shall appoint a member from the Board;

c) At the first Board meeting following the annual general meeting, the Board shall appoint a member from the Society who is not a member of the Board.

(2) The Nominating committee shall prepare and submit to the next annual general meeting a proposed slate of officers and required Board members, as otherwise provided for in these by-laws.

(3) Subject to Section 8 (b), members of the Nominating Committee shall not be eligible for nomination to a position as an Officer of the Society.

30. The Publications committee shall be responsible for all publications of the Society, including books, pamphlets and brochures excepting publicity materials, and the Society's newsletter and other duties that may be assigned to it by the Board.

10. The Collections committee shall provide advice to the Board on all matters relating to the Society's collection including but not limited to care and conservation, budget matters and other duties as may be assigned to it by the Board. The Manager shall be an ex-officio member of this committee.

32. Finance Committee

(1) The Finance committee shall be chaired by the First Vice President and shall comprise the Treasurer and one other Member appointed by the Board who is not a member of the Board.

(2) The Finance Committee shall, prior to the next fiscal year, receive a proposed budget from each standing committee, estimate the potential revenue and prepare a consolidated budget for all activities of the Society which is to be submitted to the Board for its consideration and approval;

(3) Make proposals to the Board concerning the investment of Society funds;

(4) Be responsible for reporting to the Board as required on the financial affairs of the Society and other duties as may be assigned to it by the Board;

(5) The Finance committee shall separate capital funds or trust funds of the Society from ordinary revenue. The capital funds or trust funds are to be invested only in a class of securities acceptable for the investment of trust funds in New Brunswick;

(6) Only 90% of the revenue generated from capital or trust funds may be considered by the Finance committee as ordinary revenue in the preparation of the annual Society budget. Any other use of the capital or trust funds must be approved by resolution at a general or special meeting of the Society.

33. The Program committee shall be responsible for all recommendations to the Board relating to planning, direction and implementation of a program of meetings and activities designed to foster a level of interest and participation of Society Members, in addition to any duties that may be assigned to it by the Board.

34. The Exhibits committee shall be responsible for all recommendations to the Board relating to the planning and direction of all the Society's exhibits, including budget matters, and any other duties that may be assigned to it by the Board. The Manager shall be an ex-officio member of the committee.

35. The President shall appoint all chairs of standing committees not otherwise provided for in these by-laws. Where a committee chair is absent or otherwise unable to perform the duties of the chair, the President may appoint an acting chair or a new chair.

36. Unless otherwise provided for in these by-laws the Board shall appoint members of all committees. The committee chairs shall recommend to the Board all prospective committee members for their respective committees.

37. All committees, excepting the Nominating committee are committees of the Board and shall be accountable to and report to the Board.

38. All meetings of the Society shall be conducted according to Bourinot's Rules of Order.

39. Annual General or Special Meetings

(1) The annual general meeting of the Society or any special meeting of the Society shall be held in the city of Fredericton at a date and place determined by the Board but no later than the last day of April.

(2) The notice of the annual general meeting or any special meeting of the Society shall be mailed to or provided by electronic means to Members not less than thirty days prior to the date of the meeting.

(3) At every annual general meeting, in addition to other business that may be transacted, the report of the President, the financial review or audit of the financial statement for the past fiscal year, the appointment of person or persons to conduct the yearly audit or financial review and the reports of the standing committees shall be presented.

(4) With respect to election of officers or Board members at the annual general meeting, Members may submit, from the floor, nominations for Officers or Board members. Nominations must be accompanied by the nominee's willingness to serve in that capacity. If the nominee is absent, willingness to serve must be provided by the nominee, in writing, at the time of nomination.

(5) In conformity with section 5, thirty percent of the Members of the Society or 20 Members, whichever is less, shall constitute a quorum at an annual general or special meeting of the Society.

40. Special general meetings of the Society shall be held at such times, as the Board deems necessary. Special meetings shall also be called by the President when in receipt of a written request for such a meeting and signed by ten Members of the Society who shall, in their request, state the nature of the business they wish to discuss. If special resolutions are to be considered at such a meeting, the full text shall be included in the notice of meeting.

41. Regular meetings of the Board shall be held at least six times per year or other such time as determined by the Board or the Executive committee. Scheduled meetings as decided by the Board and recorded in the minutes provided to Board members shall constitute notice of meeting. Ten days notice must be provided for all other meetings called unless all members consent to such a meeting. A quorum is a majority of the members of the Board.

42. Meetings of the Executive shall be called by the President when warranted or when two members of the Executive request such a meeting. A quorum for any meeting is a majority of the members of the committee.

43. The borrowing powers of the Society may be exercised by the Board up to a maximum of one hundred dollars for each Member in good standing. Amounts in excess of this total shall require a resolution of the Society at a general or special meeting.

44. The authority to execute contracts, deeds, bills of exchange and other contractual items on behalf of the Society shall be vested in the Board subject to limitations of the Companies Act.

45. The fiscal year of the Society shall commence on the first day of January and end on the thirty-first day of December in each year.

46. The Society may appoint an Honorary President.

47. The Board may appoint Honorary Directors for a yearly term who, when called upon, provide advice and counsel to the Board.

48. The York-Sunbury Historical Society is committed to providing, practising and promoting an environment of respect, dignity and equality for all individuals at all levels of the organization, free from discrimination, abuse, harassment, and violence regarding services, goods, facilities and employment.

49. These by-laws may be amended by special resolution at an annual general meeting or at a special meeting of the Society. Written notice giving the full text of the proposed changes must be deposited by mail or electronic means to each Member eligible to vote at such meeting at least thirty days prior to such meeting.

50. These by-laws, after being ratified by a resolution of the Society at an Annual General Meeting, shall take effect immediately after that meeting. Where there are inconsistencies in the transition year from the old by-laws to these new by-laws, the Board may, by resolution, enact special provisions to remedy these inconsistencies.

51. In the event of dissolution of the Society all the assets remaining after payment of liabilities, with the exception of the records already in possession of the Provincial Archives, shall be donated to the New Brunswick Museum.

These By-laws were approved by a resolution of the Society Members at the Annual General Meeting of 18 April 2013 and confirmed at the Annual General Meeting of 17 April 2014.

We certify this to be a true copy of the By-laws of the York-Sunbury Historical Society Ltd. as passed at the Annual General Meeting on 17 April 2014.

Maxine Campbell
President,
York Sunbury Historical Society

A. Fred White
Treasurer,
York Sunbury Historical Society

These By-laws were amended by the addition of paragraph 48 at the Annual General Meeting on 17 September 2020.

Gary Campbell
President
York-Sunbury Historical Society



2021 Annual Report

York Sunbury Historical Society (Fredericton Region Museum)

571 Queen Street, PO Box 1312 Station A

Fredericton, NB E3B 5C8

Contact Us!

506-455-6041

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